



**MACHHAPUCHCHHRE RURAL MUNICIPALITY
OFFICE OF RURAL MUNICIPAL EXECUTIVE
LAHACHOWK, KASKI, GANDAKI PROVINCE, NEPAL**

Second Date of Publication: 18/10/2075 B.S.)

INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR CONSULTANCY SERVICES

1. Machhapuchchhre Rural Municipality, Office of Rural Municipal Executive intends to prepare a list of competent Nepalese national consulting firms for the job indicated below. This Invitation for Expression of Interest (EOI) is made to invite applications from interested and eligible Nepalese national consulting firms registered in Nepal under GON rules & regulations and/or their joint ventures (JV).

Job No. Consultancy: 2075/076-02

Job Title: Preparation of Five Years Periodic (integrated) Development Plan of Machhapuchchhre Rural Municipality.

2. The consulting firm can apply either in single or in JV. The number of consulting firms in a JV should not exceed three including the lead firm. In addition, same consulting firm is not allowed to enter into more than one JV for the Job.

3. EOI document could be obtained free of cost during office hours on all government working days within 15th day of publication of this EOI notice from Rural Municipality or can be downloaded from the website <http://www.machhapuchhremun.gov.np>. The instructions to applicants, prescribed formats for EOI preparation, evaluation criteria, detailed information, and Terms of Reference (TOR) for the job are provided in the EOI document.

4. Duly completed EOI documents in hard copy should be submitted to the address mentioned below clearly mentioning the name of the job in sealed envelopes before 12 Noon (NST-Nepal Standard Time) within 16th day of publication of this notice: The Chief Administrative Officer, Machhapuchchhre Rural Municipality Office Lahachok, Kaski Email: mpgaupalika@gmail.com

5. If the deadline specified here in falls on a government holiday, the deadline shall be extended automatically to the next working day at the same hour. Duly completed EOI documents received after the due date & time shall be considered late, summarily rejected and returned un-opened.

6. The completed EOI documents received by the due date and within the specified time shall be opened at 14:00 (NST) on the 16th day of publication of this notice in the presence of the applicants or their authorized representatives whosoever wish to attend. Absence of the applicant or their authorized representatives, however, shall not obstruct or prevent the opening of the EOI in any way.

7. The EOI documents received from the applicants will be evaluated on the basis of the approved eligibility and evaluation criteria. The evaluation of EOI application of eligible JV consulting firm(s) will be done in cumulative basis. Only six top ranked consulting firms obtaining at least 60% marks in the EOI evaluation will be shortlisted for the job and considered as qualified firms.

8. Request for Proposal (RFP) for this job will be subsequently issued to qualified short-listed firms. The Quality and Cost Based Selection (QCBS) procedure will be used for final selection of the consulting firm.

9. Machhapuchchhre Rural Municipality Office reserves the right to accept or reject any or all EOI applications with or without giving any reason whatsoever.

Chief administrative officer